

Pennant Captains Info Sheet

All players compete at their own risk.

Ensure that all players know the VENUE and TIME of their matches. All matches must be played as per the draw.

Teams play in G.A. handicap order, lowest to highest. Exact GA handicaps determine playing order, but players play off their Daily handicap for the course being played.

Each team will consist of 10 players. Players will play in fours with 1 & 2s playing first.

1 & 2
3 & 4
5 & 6
7 & 8
9 & 10

Each team Captain is to print 2 copies of their team list. One copy is to be distributed to the starter and one copy to the opposing team no later than 15 mins prior to the match.

The GA handicaps are taken from Golf Genius. Golf Genius has set the handicaps as of the end of Thursday competitions. If a player's handicaps change from play on the Friday, Saturday, or Sunday, this will not be updated in Golf Genius.

Lists are to be exchanged with the Opposing Team Captain 15 minutes prior to the start of the first match.

No changes to the team are allowed after the exchange. TEAM CAPTAINS are advised to double check that handicaps GA are correct and that the total is at least 170.

Matches hit off at 7-minute intervals, with the exception of Magenta at 10min. intervals.

If only 9 players are available, the Opposing Captain must be notified as soon as possible. There is no obligation to specify which player will be absent. If only 9 players can play the lowest handicap play must play at position 1 and the following players in handicap order.

The players who are available will play in handicap order from 1 to 9 to get a match result.

If there are 4 or less players available this will be a full forfeit and will be a 10 /0 loss.

If the opposing team is unable to field a full team the 10th match will be discarded, no points will be given for the individual match.

The team GA handicaps **including** the forfeiting players must add up to 170.

Matches will be played, if possible, despite the weather conditions and will only be postponed if the course becomes unplayable.

On completion of matches, Team Captains must ensure that the results are correct and sign the results sheet.

Results must be emailed on completion of the matches to the CCWGA. This is the responsibility of the Official on Duty.

There is an official protocol for lodging a protest which must be followed otherwise it will not be recognised. Refer to the Pennant Conditions of Play.

Captains of Host Clubs are required to provide at least one Official on Duty to start the field and to be in charge. It follows that this person needs to be someone with an understanding of the Rules of Golf and who is familiar with starting a competition. The person also needs to be able to make confident decisions in the event of a dispute or challenging situation.

Please ensure that all players have access to the R&A rules of Golf App.

Slow Play – Please remind your players that they must keep up with the pace of play.

Adding Teams to Golf Genius

This season CCWGA will be using Golf Genius to report the results of the Pennant Season.

Captains will enter their teams into Golf Genius via the link prior to the commencement of the Pennant Season.

At the completion of each Match the Host Club Duty Officer will send result sheets to the CCWGA Pennant Co-ordinator who will add the player names and results to Golf Genius.

If you need assistance please contact **CCWGA Pennant Co-ordinator Jenny Bennett:**

Email: jen54y@gmail.com Mob. 0488435440

See below pages for Instructions

Enter your team from the Golf Genius Portal

Step 1. As Team Captains or nominated person you will need to set you up a password specific for the portal. You will receive an email inviting you to set up your password as Team Captain or Team Manager.

This gives you access to your team list. **Note you will only have access to your own team.**



Welcome to Golf Genius TM Club Premium.

Hi Jude,

Congratulation on being nominated captain.

You have been invited to be a team captain in the 2022 CCWGA Pennants. In order to start entering pairings and match results, we will first need you to set up an account. Click on the link below to get started.

<https://golfgenius.com/users/19555655/leagues/8173440176077449145/f5dc691343753f19605b1aad5960f1e2/login>

If you cannot click on the link above, go to GolfGenius.com and sign in.

Step 2. Log onto the Pennant Portal using your email and password you set up.

<https://www.golfgenius.com/pages/9903854349245785631>

Tip: Book mark the above URL as you will use this each week during the season.



District Pennants



CCWGA

APR 29
Gosford vs. Kooindah
● Not Started

APR 29
Everglades vs. Magenta
● Not Started

Step 3. Click on **Team Matches** and from the drop down box select **Edit Parings**



Di Pen



Pennants 2024



[Schedule](#)

[Standings](#)

[Edit Pairings](#)

[Enter Results](#)

Step 4. Select the relevant round for your team



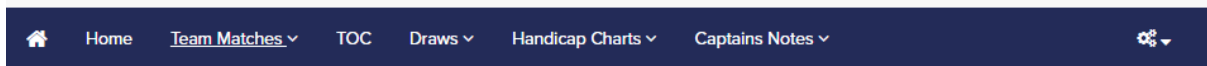
District Pennants



SELECT ROUND

Breakers Wattle	vs	Magenta Wattle	Date: 04/24/2023	Select
Shelly Wattle	vs	Gosford Wattle	Date: 04/24/2023	Select
Toukey Wattle	vs	Everglades Wattle	Date: 04/24/2023	Select

Step 5. Select your team (you can only change your own team)



Back **View All Pairings** Change Round

Toukey Banksia

Wyong Banksia

Step 6. Adding your players.

From this page you will be able to select your team. You can either select the player from "choose player" drop down box or add a brand new player.

Home Team Matches TOC Draws Handicap Charts Captains Notes

Back View All Pairings Change Team Wyong Banksia

Changes you make on this page will be reflected on the tee sheet and on the match play leaderboard. You can click on players with highlighted borders in order to change the team composition for this round.

Display Options

To add a player to the pairings, select the pairing slot, select the player from the drop down, and click Go.

Choose a player Go

Sort Order

Alphabetically
 Handicap Index

To remove a player from the pairings, select the player and click Remove

Remove

Click 'Add New Player' to add a new player to the team

Add New Player

When all changes are done, click on 'Save Team Changes'.

Save Team Changes

You can swap players using drag and drop.

Add players details, save and then click done.

Home Team Matches Match Results

Back View All Pairings Change Team Shelly Wattle

Add New Player

Manually Add Golfers

Last name *	First name	Email	H.I.	GOLF Link
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

I confirm that I am authorized to provide the information submitted and consent to the use of the information contained herein, subject to the Golf Genius Terms of Service and Privacy Policy

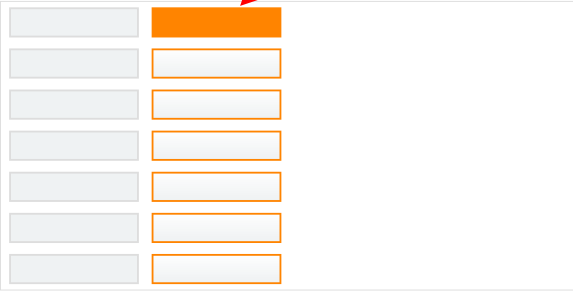
Add More Golfers Save Golfers Done

You can swap players using drag and drop.

Click 'Add New Player' to add a new player

Step 7. Adding via the drop down box.

Select the top box on the left. You will see the selected box is orange.



The screenshot shows a grid of 8 rows and 2 columns of boxes. The top-right box is highlighted in orange, with a red arrow pointing to it. To the right of the grid is a control panel with a 'Display Options' dropdown, a 'Choose a player' dropdown menu, a 'Go' button, and 'Sort Order' options: 'Alphabetically' and 'Handicap Index' (selected). Below these are instructions on how to add and remove players, and a 'Remove' button.


To add a player to the pairings, select the pairing slot, select the player from the drop down, and click Go.

To remove a player from the pairings, select the player and click Remove

You can swap players using drag and drop.

Click 'Add New Player' to add a new player

Step 8. Click on the drop-down box > Choose a player and select the player from the team drop down box and Click on > Go.



The screenshot shows the same grid as in Step 7. The 'Choose a player' dropdown menu is open, showing a search bar and a list of players. The player 'Jude Tarran' is selected, with a red arrow pointing to his name. A red arrow also points to the 'Go' button. The control panel on the right is partially visible.

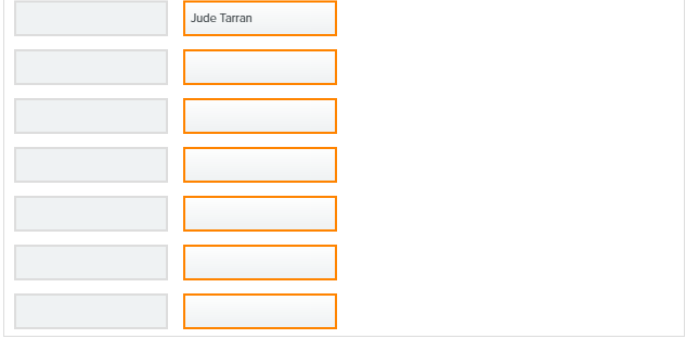
To add a player to the pairings, select the pairing slot, select the player from the drop down, and click Go.

To remove a player from the pairings, select the player and click Remove

You can swap players using drag and drop.

Then the name will be selected for that position. Then repeat for the rest of the team.

The number 1 player is entered in the top position and number 10 in the bottom position.



The screenshot shows the same grid as in Step 7. The top-right box now contains the text 'Jude Tarran'. The control panel on the right is the same as in Step 7.

To add a player to the pairings, select the pairing slot, select the player from the drop down, and click Go.

To remove a player from the pairings, select the player and click Remove

Once you have selected your full team click on "Save Team Changes"

You can swap players using drag and drop.

Click 'Add New Player' to add a new player to the team

Add New Player

When all changes are done, click on 'Save Team Changes'.

Save Team Changes



Display Options ▾

	Jude Tarran

To add a player to the pairings, select the pairing slot, select the player from the drop down, and click Go.

Choose a player Go

Choose a player

Players from this team not on tee sheet

Jude Tarran

Sarah Smith

Remove

You can swap players using drag and drop.

Display Options ▾

	Jude Tarran
	Sarah Smith

To add a player to the pairings, select the pairing slot, select the player from the drop down, and click Go.

Choose a player Go

Sort Order

Alphabetically

Handicap Index

To remove a player from the pairings, select the player and click Remove

Remove

You can swap players using drag and drop.

Once you have added your complete team please ensure they are in 1 to 10 order by handicap.

You can drag and drop the order if required by clicking on the name and dragging to the new position.

Once correct - Click > Save Team Changes button.